

IACA-2021-PA-0026-01-01

GUIDELINES FOR THE APPLICATION, ADMISSION, AND PARTICIPATION IN THE ONLINE INTERNATIONAL ANTI-CORRUPTION SUMMER ACADEMY 2021

1. ABOUT THE TRAINING

The Online International Anti-Corruption Summer Academy is an online professional training of the International Anti-Corruption Academy (IACA), which will run from **4 to 10 September 2021**.

The training is administered and delivered in the English language only.

2. TARGET AUDIENCE

Professionals with an extensive level of work experience related to the training. Subject to available seats, professionals with a level of junior engagement demonstrating their potential are encouraged to apply.

3. FEES

Programme fee amounts to 660 Euro. Scholarships are available for this training (please see section 9 – Scholarships).

4. APPLICATION

Before applying, please carefully read the General Terms and Conditions for Professional Training and the Code of Conduct for IACA's Programmes and Activities to understand the terms of your participation

Submission deadline: **24 August 2021**

Applications shall be submitted exclusively via email to summeracademy@iaca.int attaching the required documentation, as specified below:

- a. Curriculum vitae
- b. Motivation Letter
- c. Passport Copy
- d. Proof of the appropriate command of English
- e. Professional references (optional)

If you experience problems in sending the email, please do not hesitate to contact us by phone (+43 2236 710 718 101) for further guidance.

If English is not your mother tongue, the appropriate command of English may be proven by:

- Test of English as a Foreign Language (TOEFL) - overall score of: paper-based 574, computer-based 210, internet-based 89.
- Cambridge First Certificate in English (FCE) - corresponding to level B2 of Common European Framework of Reference for Languages (CEFR).
- Academic IELTS Test - overall score of: 6.0.
- Certificate of completion of at least one year of fulltime university studies or in a tertiary institution where the language of instruction was English. Proof of sufficient professional experience in an English-speaking environment may be equivalent to such certificate.
- An academic degree where the language of instruction was English.
- An interview.

You will be notified of the receipt of your application by email.

5. ADMISSION

Admissions will be processed by IACA based on criteria such as the applicants' personal and professional suitability for the training, as well as gender balance, professional and regional diversity of participants.

IACA may request from you additional information/documentation, as well as your participation in short interviews.

You will be notified whether you have been selected to the training or not. If your application was not successful, we encourage you to re-apply on another occasion.

6. ENROLLMENT

If selected, you will receive by email an offer to participate in the training with payment instructions. If your scholarship application was approved, you will also receive a scholarship offer.

Please note, that by paying or accepting the scholarship offer, **you agree and sign up to the General Terms and Conditions for Professional Training and the Code of Conduct for IACA's Programmes and Activities** (hyperlink to the documents).

7. CANCELLATIONS

You may request cancellation of your participation by sending an email to summeracademy@iaca.int.

Cancellation requests received by IACA until **31 August 2021 (included)**, are subject to a cancellation fee charge of 100 Euro.

For cancellation requests received by IACA later than the establish deadline, no refund will be made. Scholarship holders will be charged the full tuition fee.

8. ADMINISTRATIVE MATTERS

The training starts on 4 September 2021 in accordance with the timetable issued. You are requested to follow the instructions regarding online participation as communicated by IACA.

Participants who have successfully completed the training will receive a certificate of attendance.

9. SCHOLARSHIPS

Scholarships for the training are covering the full tuition fee.

Please, mind the terms applicable to scholarships and associated responsibilities, outlined in the General Terms and Conditions for Professional Training.

9.1 Eligibility & selection criteria

Nationals from the following countries may be eligible:

- [Least Developed Countries \(LDC\)](#), as defined by the United Nations; or
- [IACA States Parties](#) which are [Lower-Middle- and Upper-Middle-Income Economies](#), as defined by the World Bank.

Scholarships will be granted on the basis of availability and a competitive selection process. The selection process will take into account in particular the merits of the applicant in view of scholarship holders' responsibilities stated below.

9.2 Application

If you fulfil the eligibility criteria and agree with the rules outlined above, you may submit the request for a scholarship together with your application by ticking the appropriate box in the application form.

Your request shall be accompanied by a detailed motivation letter (not exceeding 1,000 words), including:

- a. A description of your career goals;
- b. Reasons for your interest in the training;
- c. An explanation, how you intend to implement the acquired knowledge and skills gained during the training, by stating specific activities with an impact on fighting corruption that you would undertake in your home country;
- d. Details (full name, current position, contact details, and reference description) of at least two professional references of yours, which may be contacted by IACA;
- e. A statement that you will meet your responsibilities as a scholarship holder, outlined in this section.

IACA may request you to submit additional information/documentation.

Annex I – General Terms and Conditions for Professional Training

Annex II – Code of Conduct for IACA's Programmes and Activities