

## VACANCY NOTICE 018/2022

### **Associate Dean for Research and Academic Affairs**

*All our work shall be driven by commitment and excellence*

<b>Location:</b>	Laxenburg, Austria
<b>Type of Contract:</b>	Fixed-term
<b>Grade Level:</b>	AC 2
<b>Application Deadline:</b>	28 February 2023 ( <b>Midnight UTC+2</b> )
<b>Languages Required:</b>	English
<b>Duration of Initial Contract:</b>	2 years (renewable) with 4 months' probation period
<b>Expected Start Date:</b>	July 2023

### **BACKGROUND**

#### **About us**

The International Anti-Corruption Academy (IACA) is an intergovernmental organization with a global constituency as well as a post-secondary educational institution, headquartered in Laxenburg/Vienna. It is the only international organization with a mandate focused solely on fighting corruption through education, research, cooperation, and technical assistance delivery.

IACA strives to complement the UN's work in the field of sustainable development, incl. through project implementation and provision of technical assistance, and to facilitate the implementation of the UN Convention Against Corruption. We are a pioneering institution that aims to overcome shortcomings in knowledge and practice in the field of anti-corruption and compliance, functioning as a centre of excellence in education, training, networking, and cooperation, as well as academic research. IACA activities benefit public and private sector professionals and practitioners, academics, media professionals, and civil society.

For detailed information on IACA, please visit our website at [www.iaca.int](http://www.iaca.int).

#### **Remuneration**

As an international civil servant, the incumbent will be entitled to an all-inclusive annual salary of **182,002 EUR**. An adjusted dependency benefit will be given to staff members with at least one child. For detailed information on IACA grades and conditions, please consult the [Staff Rules of the International Anti-Corruption Academy](#).

#### **Applying**

If you have related work experience, meet the requirements outlined in the Job Description on the following pages, adhere to our goals and Guiding Principles, and would like to work in a dynamic, multicultural environment, please send a concise CV and cover letter via our [job platform](#), clearly stating the Vacancy Notice number in the subject line, no later than 28 February 2023 (UTC+2). Please include your contact details as well as the names and contact details of three references. Shortlisted candidates will be called for an interview.

### **JOB DESCRIPTION**

## **Profile**

The Associate Dean for Research and Academic Affairs is responsible for the overall management of academic programmes, training and capacity development, and technical and academic research at IACA, and works closely with the Dean. The incumbent is a visionary academic and a strategist who has experience in developing and scaling up the capacity and reach of academic education and training programmes as well as technical assistance and academic research. The incumbent will report to the Dean and assist him in leading IACA as an international organisation and a post-secondary educational institution, aiming at contributing to the global fight against corruption and becoming a leading international educational and research institution. The Associate Dean must be a person of high character and recognised integrity, with exceptional collaborative and entrepreneurial leadership abilities.

The Associate Dean's place of employment is at the IACA headquarters, in Laxenburg/Austria.

## **Duties and Responsibilities**

The ideal candidate will be an accomplished researcher and teacher with an outstanding scholarly publication record, and excellent leadership and interpersonal skills. The incumbent has a successful history of obtaining external funding, and of managing funded centers or multi-faculty research programmes as a director or in other equivalent research positions.

The incumbent is mainly responsible for developing ambitious and forward-looking roadmap and strategies for the IACA departments and contributing to the development and maintenance of IACA's distinctive character as a centre of excellence in anti-corruption research, education, and training. Furthermore, the incumbent will determine workflow, academic practices, and procedures among these three pillars of IACA.

The incumbent will undertake research, individually and in cooperation with colleagues, on topics relevant to corruption, anti-corruption compliance, and collective action in both the public and private sectors. In this context, the incumbent monitors and analyses new developments and trends in international and national anti-corruption policies and strategies, as well as private-sector compliance standards and guidelines. The incumbent drafts research papers and working papers, and reviews research and other relevant papers produced by colleagues and as part of academic service to the wider community.

The incumbent will be responsible for establishing strategies for developing, scaling up and enhancing the diffusion capacity of IACA's e-Learning system for educational and training purposes.

The incumbent also occasionally lectures in IACA's academic and training programmes and activities.

The incumbent develops close collaboration with universities, other academic and research institutions worldwide concerning anti-corruption, with a view to expanding the capacity and reach of IACA.

The incumbent shall be responsible for raising external financial resources needed to enhance IACA's capacity to perform anti-corruption research and enrich academic programmes and training. The incumbent shall participate in relevant international conferences, workshops, and meetings, with a view to identifying and developing relevant projects where IACA can contribute, in line with its overall goals and strategy.

In line with IACA's team spirit, The incumbent occasionally works on other tasks given by the Dean, not related to the incumbent's appointment.

**The main duties of the post are as follows:**



- Envision and prepare ambitious and forward-looking plans and strategies for academic programmes, training and capacity building, and technical research;
- Assist in developing IACA's programmes and research in line with IACA's strategic objectives;
- Work closely with Dean to explore opportunities for developing or enhancing partnerships, joint projects, and mutually beneficial academic initiatives;
- Build bridges to external scientific community, national and international organizations;
- Assist the Dean in collaboration with various global initiatives against corruption such as the United Nations, G20, BRICS, World Economic Forum
- Develop cooperative research agreements with public and private agencies globally;
- Identify relevant funding opportunities and prepare applications for external funding to accomplish the Academy's objectives for academic programmes, training and capacity development, academic research, and technical assistance;
- Guide and train IACA faculty and staff in preparing grant applications, including leading interdepartmental research proposals;
- Enhance the diffusion capacity of IACA's academic programmes and training and capacity building provision, especially through the e-Learning system;
- Supervise the departments of Academic Programmes, training and capacity development and research;
- Build the interdisciplinary research team and provide mentoring to researchers in research programme development;
- Identify the needs and interests of anti-corruption and compliance professionals for academic programmes, training and capacity development and technical research;
- Conceptualize and implement the building of an electronic platform worldwide to establish a network of international researchers and connect them to those who require research-based advice and recommendations, research papers to support policymaking, whether in the public or private sector;
- Lead and oversee marketing/recruitment of all programmes, as well as expand the research portfolio;
- Support and supervise graduate programmes at IACA, including teaching, thesis process, the assessment and development of graduate programmes and approvals;
- Enhance IACA's capacity to publish academic articles, study reports, books, book chapters, and reviews, blogs, etc. and to present papers at international conferences and seminars;
- Undertake administrative duties as required;
- Participate in and contribute to IACA's overall development.

### **Skills and Professional Experience**

Applications will be judged against the knowledge and skills, required educational background, and professional experience set out in this section. Applicants should ensure that their application demonstrates how they believe that their knowledge and skills, educational background and professional experience meet these selection criteria.

The incumbent has:

- First-rate academic credentials, including, but not limited to a PhD from an esteemed university, a strong track record of scholarly works on corruption or anti-corruption studies, and relevant areas of social science or law, published in peer-reviewed journals, recognised excellence in teaching, and experience of designing educational programmes
- Excellent experience, commercial acumen, and ambassadorial qualities necessary to maximise the Academy's outreach and reputation in the anti-corruption research and academic field
- Exceptional managerial and leadership skills, particularly in the research and educational environment
- A demonstrable global academic or professional network or both, in the field of anti-corruption, with recognised universities and research institutions

- Up to date and comprehensive understanding of global anti-corruption policies and developments, trends, and challenges, in the public and private sectors
- Sound knowledge of international educational standards and frameworks
- Demonstrable expertise in e-Learning systems at the post-secondary education and professional training level
- Strong record in obtaining research and other funding and in strategic planning for future funding opportunities
- The ability and dedication to proactively develop and shape new areas for projects and professional engagements,
- The proven capacity and readiness to work well under pressure, adapting to challenging and changing environments and deadlines
- Excellent written and oral communication skills in English
- The ability and readiness to travel and represent IACA abroad in bilateral and multilateral environments.

At least fifteen (15) years of professional experience in areas relevant for this post are necessary, with a minimum of ten (10) years in leadership positions. International educational and/or practitioner experience in the anti-corruption and compliance fields are considered desirable.

### **Education**

Doctoral degree (PhD or equivalent) in a corruption-related field such as economics, finance, (business) ethics, law, management, political science or another relevant social science field, preferably with a clear and strong focus on compliance and anti-corruption. Additional (academic) qualifications in a job-related field, additional languages, as well as periods of research and/or teaching abroad, are considered an asset.

### **SPECIAL NOTICE**

IACA is committed to the principles of equal opportunities, non-discrimination, gender balance, and geographical distribution, and upholds its Guiding Principles. It is committed to achieving 50/50 gender balance in its staff. We seek to attract the best qualified and most dedicated workforce, meeting the highest standards of professional ability, personal integrity, and social competence, and offer fair and competitive international employment terms and conditions.

### **ADDITIONAL CONSIDERATIONS**

- Please note that the closing date is midnight Vienna time.
- Applications received after the closing date will not be considered.
- IACA's selection is final and not subject to review.
- Qualified female candidates are strongly encouraged to apply.