

Provisional Agenda and Annotations

**Seventh session of
the Assembly of Parties of IACA
27 – 28 September 2018
Vienna, Austria**

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Parties are invited to submit proposals for further agenda items to IACA's Secretariat at their earliest convenience, but no later than 14 September 2018.

II. Annotations

1. Organizational Matters

The seventh session of the Assembly of Parties will convene from Thursday, **27 September 2018, at 10:00**, to Friday, **28 September 2018, at the Vienna International Centre (VIC), Vienna, Austria.**

Election of officers

According to Rule 22 of the *Rules of Procedure for the Assembly of Parties of the International Anti-Corruption Academy (IACA) (RoP)*¹, a President, two Vice-Presidents, and two Rapporteurs shall be elected from among the representatives of the Parties that are present at the session. In electing the officers, the principle of equitable geographical distribution will be taken into consideration. The offices of the President and Rapporteurs of the Assembly should normally be subject to rotation among the five (United Nations) regional groups.

Parties that wish to propose candidates are encouraged to consult on their intended proposals with their respective regional group. Parties are also kindly requested to provide information on proposals to the Executive Secretary of IACA's AoP at their earliest convenience. At its last meeting, the Extended Bureau members stressed that such notifications to the Executive Secretary should be submitted as soon as practicable and preferably no later than by the second week of September.

Adoption of the agenda and organization of work

Based on Rule 11 of the RoP, the Provisional Agenda of the seventh session of the Assembly of Parties, which was adopted by Resolution AOP6-Res-6, will be submitted to the Assembly for consideration and approval as soon as possible after the opening of the session. The Assembly may decide to include additional items in the agenda.

Participation of observers

Pursuant to Article V of the *Agreement for the Establishment of the International Anti-Corruption Academy as an International Organization (IACA Agreement)*, the Assembly of Parties serves as a forum for Parties and stakeholders to consult on the overall policy of the organization and on other matters of interest. While only Parties have voting rights, the RoP allow for broad participation of observers including Signatories, non-Signatories, entitled United Nations Bodies, Specialized Agencies and Funds, and non-governmental organizations. Please consult the RoP for details on entitlement, procedures, and requirements.

Adoption of the report of the Bureau on credentials

Rule 18 of the RoP stipulates:

“Submission of Credentials

1. The credentials of representatives of each Party and the names of the persons constituting the Party's delegation shall be submitted to the Executive Secretary if possible not later than twenty-four hours in advance of opening of the session.

¹ Adopted at the first session of IACA's Assembly of Parties (Vienna, 29 - 30 November 2012). Available at <http://www.iaca.int/governance/assembly-of-parties.html>.

2. Any later change in the composition of the delegation shall also be submitted to the Executive Secretary.

3. The credentials shall be issued by the Head of State or Government, by the Minister for Foreign Affairs, or by the Permanent Representative of the Party in accordance with its domestic law or, in the case of an international organization, by the competent authority of that organization.”

Please note that this Rule refers to credentials for a specific session of the Assembly of Parties only. In particular, it allows for a Permanent Representative of a Party, who has previously presented his/her general credentials to the organization, to notify, in accordance with the relevant national legislation, the Assembly of Parties of the composition of the country’s delegation and issue credentials thereto.

General discussion

The general discussion of the Assembly will provide an opportunity for high-level representatives to address the conference, affording guidance for its deliberations and the achievement of its objectives. Given the significance of the matters to be discussed under this agenda item and the need to reach key decisions, governments are encouraged to be represented at the highest possible political level and include in their delegations policymakers and experts on the issues to be covered by the Assembly.

Furthermore, the high-level representatives would have an opportunity to express their views and set the political direction for the Assembly. Such organization of the session’s work would also allow for more focused and interactive exchanges to take place under the substantive items.

The list of speakers under this agenda item will be opened by the Secretariat as of now and will remain open until the beginning of the seventh session on 27 September 2018. The list of speakers will be based on first come, first served principle, on the understanding that priority will be given to representatives of ministerial or higher rank. Speakers are requested to limit their statements to seven minutes.

2. IACA’s Development: report by the relevant organs; review and discussion

The relevant organs of IACA will report on their work following the last session of the Assembly of Parties in 2017. A presentation on IACA’s programmes and activities conducted since the last session will be delivered by the Secretariat.

3. Work Programme (progress)

In line with Article VI, paragraph 2, of the IACA Agreement, the Board of Governors (BoG) is called to submit the Work Programme of the Academy to the Assembly for adoption. By Resolution AOP6-Res-1, the Assembly of Parties adopted a three-year Work Programme 2017–2020. Fulfilment of this Work Programme is contingent on the availability of appropriate financial resources, and in particular a suitably well-funded general budget. Its successful implementation should enable IACA to further enhance its profile by serving its constituency and other stakeholders even more effectively.

The Work Programme outlines IACA’s strategic objectives for 2017-2020, reflecting the Academy’s dual nature as an intergovernmental organization and a post-secondary educational institution. In accordance with Article XI of the IACA Agreement, these objectives also include, in conformity with Resolutions [AOP5-Res-2](#) of 11 November 2016 and

[AOP6-Res-5](#) of 3 October 2107, the need to strengthen and safeguard the financial stability and sustainability of the organization, and promote financial ownership as a shared responsibility among all stakeholders.

A presentation on the progress of the Academy's core areas of work, as included in the Work Programme 2017-2020 (Programmes and Activities (Part A) and Organizational Development (Part B)), will be delivered by the Secretariat.

4. Fundraising Activities for the Academy

IACA reiterates the need for reliable budget planning and allocation of resources and therefore calls upon all Parties and Signatories for shared financial ownership and participation. As IACA seeks to further develop its capacities in line with its declared mandate and its adopted Work Programme 2017-2020, it is dependent on stable finances and reliable resources in order to successfully build up and effectively maintain its operational activities.

Delegations are invited to take the opportunity of the high-level segment of the Assembly of Parties on 27 September 2018 for pledging financial contributions. This event will allow for a high level of visibility, positive political exposure, and enhanced commitment.

The Financial Pledges Form, including an Explanatory Note on guidelines for voluntary financial pledges, is enclosed.

5. Budget 2019

In line with Article VI, paragraph 2, of the IACA Agreement, the BoG is called upon to submit to the Assembly the Budget of the Academy for adoption. Based on Regulation 4 of the *Financial Framework of the International Anti-Corruption Academy*, endorsed by Resolution AOP1-Res-3, the Budget Proposal 2019 will be submitted to all Parties not later than 30 days prior to the upcoming session of the Assembly.

The financial ownership of the organization is a shared responsibility among all its stakeholders and a necessity for ensuring its credibility and legitimacy. **Voluntary contributions by Parties are referred to as a core way of financing under Article XI of the IACA Agreement**, and thus IACA requires sufficient contributions across Parties. Notwithstanding the fact that contributions by Parties are voluntary, Parties are invited to consider foreseeing alternative ways of fundraising, such as the ones outlined in Strategic Objective "plus 1" of the Work Programme 2017-2020, adopted by Parties at the sixth session of the Assembly.

Should this be agreed, the seventh session of the Assembly would focus on ways of meeting the requirements of the general budget, as well as alternative ways of funding, *inter alia*, as stipulated in Strategic Objective "plus 1" of the Work Programme 2017-2020.

6. Elections of members of the Board of Governors

In line with Article V, paragraph 3 (d), of the IACA Agreement, the Assembly of Parties elects the members of the BoG. In accordance with Article VI of the IACA Agreement, the members of the BoG shall serve in their individual capacity and shall be elected taking into account their qualifications and experience. Having considered the mandate of the BoG, in particular that it shall decide on the strategy, policies, and guidelines for the activities of the Academy,

it is expected that the members of the BoG are prominent national personalities, with extensive political and international experience.

In line with the IACA Agreement, the principle of equitable geographical distribution shall be observed. Parties that wish to propose candidates for membership of the BoG are encouraged to consult on their intended proposals with their respective regional group. Parties are also kindly requested to provide information on proposals to the Executive Secretary of IACA's AoP at their earliest convenience. At its meeting on 10 July 2018, the Extended Bureau members stressed that such notifications to the Executive Secretary should be submitted as soon as practicable and preferably no later than by the second week of September.

The Note on elections of the members of the BoG during the seventh session of the Assembly of Parties is enclosed.

III. Additional Information

1. Side Events

Delegations and partners who are interested in holding a side event are requested to contact the Secretariat by 20 September 2018.

2. Language of the Assembly

The official language of the Assembly is English. Official documents will be made available in English only.

Any representative may make a speech in a language other than the official language of the Assembly and shall provide for interpretation into the official language of the Assembly. This will be considered unofficial simultaneous interpretation.

3. Documents

Documents in electronic form related to this Provisional Agenda and Annotations will be available in the Assembly of Parties 2018 section of IACA website, www.iaca.int, along with other relevant documents and updates. Delegates are kindly invited to check the website regularly.

The Secretariat will provide each delegation with one complete set of documents at the conference venue. Delegates are therefore kindly requested to bring their own copies of the documents to the session or access them during the session via the website.